



SCHOOL OF PUBLIC ADMINISTRATION

BALA/MPA Shared Credit Degree Program

STEPS - Undergrad to Graduate

- STEP #1** Apply to the BALA/MPA Shared Credit Program typically **at the end of a student's first semester of junior year**. Since student schedules vary, academic records for all Liberal Arts students are reviewed at the end of each academic semester in order to identify students who have satisfied BALA/MPA Shared Credit criteria. Students wishing to participate in BALA/MPA Shared Credit Program may then apply for admission to the Master of Public Administration program.
- STEP #2** Student completes BA (Major in Liberal Arts) requirements by **senior year**. This includes completing all general education, lower and upper-division, and Liberal Arts major course work. The Liberal Arts program will determine that all BA degree requirements have been met.
- STEP #3** Student completes six MPA 500-level courses during senior year. Upon completion of all the undergraduate requirements, the student will **receive a BA in Liberal Arts**. The student will **then be formally admitted into the MPA Program** to continue his/her graduate studies. **Please see suggested timeline*
- STEP #4** The student prepares a MPA Study Plan worksheet with the SPA Academic Advisor, which documents course work to be completed during the MPA program. **The student completes MPA course work in accordance with the student's MPA Study Plan worksheet.**
- STEP #5** The student will **complete a Program of Studies** to be filed with the Office of Graduate Studies.
- STEP #6** Once MPA course work is completed, the **student completes the MPA capstone component**. The component may be a Thesis (Plan I), Professional Paper (Plan II) or a Course (Plan III).
- STEP #7** Student graduates with a Master of Public Administration degree.

Questions/Concerns

spadvise@unm.edu | 505.277.1092 | spa.unm.edu