

HOSPITAL & CLINIC ADMINISTRATION

PADM 590 - UNM SCHOOL OF PUBLIC ADMINISTRATION

SATURDAYS, 12:00 PM - 2:30 PM (DSH 132)

SATURDAY, JANUARY 25 – SATURDAY, MAY 17, 2014

RONALD R. ALDRICH, MBA, LFACHE (ADJUNCT FACULTY)

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**OFFICE HOURS BY APPOINTMENT ON WEDNESDAY
AFTERNOON AT SPA 3042 OR SATURDAY MORNING – DSH 132**

ACCREDITATION CRITERIA

III.B.5 Operations Assessment and Improvement

**III.B.6 Management of Human Resources and Health
Professionals**

**III.B.9 Governance Structure Roles, Responsibilities and
Alignment to Leadership**

**III.B.10 Leadership Visioning, Change Management and Team
Development**

COURSE DESCRIPTION

This course is designed for future leaders of health care organizations. The course provides students with the knowledge about how the best HCO's deliver high quality cost effective healthcare.

REQUIRED TEXT BOOK

White, K.R. and Griffith, J.R. (2010) THE WELL MANAGED HEALTHCARE ORGANIZATION. 7Th Edition, Health Administration Press: Chicago.

COURSE OBJECTIVES

- 1) Identify and evaluate the functions, structure and performance of health care organizations.**
- 2) Analyze and design organizational processes that support quality improvement and patient satisfaction.**
- 3) Evaluate and understand governance functions and the appropriate relationship with management and medical staff.**
- 4) Understand cultural and strategic leadership and how to lead organizational change.**
- 5) Be prepared to assume a position of leadership in a health care organization and to improve your leadership capabilities.**

COURSE EXECTATIONS

Graduate students in the School of Public Administration are presumed to be adult learners who are taking PADM 590 to improve their leadership capability for management roles. Students are expected to regularly attend class, actively participate and contribute to a positive learning experience. Reading of assigned materials will be critical for success.

GRADING SYSTEM

Final grades for the PADM 590 Course will be based on class participation, mid-term and final exams. Participation and mid-term exam will each be valued at 25% and the final exam will be valued at 50%. Participation will be based both on class attendance and engagement. If unusual home or work circumstances cause you to miss class, please E-Mail Ron Aldrich with an explanation and watch the class on VOD. Exams will be essay questions which will provide the student the opportunity to demonstrate both learning and the integration of knowledge.

CLASS SCHEDULE & READING ASSIGNMENTS

Saturday, January 25, 2014, High Performing Health Care Organizations & Cultural Leadership, WMHO - Chapters 1 & 2

Saturday, February 1, 2014, Operational Leadership, WMHO – Chapter 3

Saturday, February 8, 2014, Strategic Leadership – Governance, WMHO – Chapter 4

Saturday, February 15, 2014, Foundations of Clinical Performance, WMHO – Chapter 5

**Saturday, February 22, 2014, Physician Organization, WMHO –
Chapter 6**

**Saturday, March 1, 2014, Nursing Organization, WMHO –
Chapter 7**

**Saturday, March 8, 2014, Mid-Term Exam and Clinical Support,
WMHO – Chapter 8**

**Saturday, March 15, 2014, Community & Population Health,
WMHO – Chapter 9 & Santa Fe Community Health Assessment**

Saturday, March 22, 2014 – Spring Break (No Class)

**Saturday, March 29, 2014, Knowledge Management, WMHO –
Chapter 10**

**Saturday, April 5, 2014, Human Resource Management,
WHMO – Chapter 11**

**Saturday, April 12, 2014, Environment of Care, WHMO –
Chapter 12**

**Saturday, April 19, 2014, Financial Management, WMHO –
Chapter 13**

**Saturday, April 26, 2014, Internal Consulting, WMHO –
Chapter 14**

**Saturday, May 3, 2014, Marketing & Strategy, WMHO –
Chapter 15**

**Saturday, May 10, 2014, Course Integration – Case
Presentation and Discussion (Case to be assigned)**

**Saturday, May 17, 2014, Final Exam Review and Discussion of
Learning – Student Feedback on Course Evaluation**