Course Description

This course is designed to develop (1) written and verbal communication skills, (2) an understanding of and sensitivity to the range of ethical issues inherent in public sector management, and (3) a sense of the bureaucratic/political environment and processes crucial to effective performance and even survival in public sector management. The course will emphasize seminar discussion of the readings and cases. Usefulness of class discussion requires prepared and active participation of the members of the class.

Class Participation

You are expected to do the assigned reading for the week before the class in order to participate meaningfully in the class discussion. Timely completion of assignments and regular attendance are therefore essential. All students are expected to come to class on time and attend full class session.

You may miss one class without affecting your participation grade. Additional absences will result in one-half letter per absence deducted from the class participation grade. Lack of preparation will be treated as an absence. Late submission of written assignment will result in loss of one-half letter grade per day.

Some of these details may seem to you excessively bureaucratic. However, in the real life bureaucratic management you will be confronted with, strict deadlines and many detailed procedures. Being an effective public administrator has never been easy.

Required Books:


Grading:

(1) Mid-term and final written examinations 30% (15% each)
(2) Leading two case discussions 30% (15% each)
(3) Two memo exercises (to be distributed) 20%
(4) Class Participation 20%

Academic Integrity

Academic dishonesty will not be tolerated, and normally will result in a grade of F for the course. All students are expected to carefully read and follow the UNM Student Code of Conduct. Plagiarism, intentional or unintentional is unacceptable and is considered academic dishonesty. Contact the instructor if you have any questions.

Students with Special Needs

Instructor will follow the UNM policy regarding students with special needs. The policy may be accessed at http://www.unm.edu/-ubppm/ubppmanual/2310.htm

Accessibility Services (Mesa Vista Hall 2021, 277-3506) provides academic support to students who have disabilities. If you think you need alternative accessible formats for undertaking and completing coursework, you should contact this service right away to assure your needs are met in a timely manner. If you need local assistance in contacting Accessibility Services, see the Bachelor and Graduate Programs office.

Note: There will be changes in the syllabus, as needed, during the semester. Additional readings and assignments may be added throughout the semester.
Schedule and Assignments:

I. **Politics and Public Administration**

Week I, January 13\textsuperscript{th}  
Introduction, Syllabus Review  
Readings: Wilson: chapters 1-2  
Golway (2014); Zakaria (2014)

Week 2, January 20\textsuperscript{th}  
Readings: Wilson: chapters 13-15  
Cooper & Bryer (2007); Dilulio (2012); Svara (2001);  
Mistler (2015); Paddock (2015); Katz (2015)

Week 3, January 27\textsuperscript{th}  
Readings: Demir & Reddick (2012);  
Gauen (1997); Harris (2006)  
Case: Centralia Mine Blast

Week 4, February 3\textsuperscript{rd}  
Readings: Wilson: Chapters 10-12;  
Ornstein (2013); Bing; Behn  
Desai & Snavely (2007); Tankersley & Matthews (2013);  
Krugman (2006);

II. **Public Management**

Week 5, February 10\textsuperscript{th}  
Readings: Wilson: Chapters 7-9; Walker (1976);  
Kelman (2013); Neal (2013); Gold  
Case: Reinventing School Lunch
Week 6, February 17th
Readings: Landau (1969); Correia (2014);
Schultze and Crowe (2014)
Case: Move Disaster

Week 7, February 24th
Readings: Borins (2000); Soni (2000); Wilson:
Chapters 3-6; 1943 Guide to Hiring Women;
Goodman; Carney and Getz; Fox

Week 8, March 3rd
Readings: Miles (1978);
Mazmanian (2014); Asmus (2014);
Nickerson (2014);
Times editorial board (2014);

Week 9, March 10th
Spring Break

Week 10, March 17th
Readings: Besselman (2000); Cooper, P. (2002): Chapters 1-6;
Koppell (2006); Witte (2006); Lifsher (2007); Oppel (2011);
Pearlstein (2014); Outsourcing reports from SPEA (2014);
Desai Notes on Privatization;
Private Prisons in the U.S. (1998);
Advantages of Privatization of Jails
Case: MUNI Equipment Case
III. **Ethics**

Week 11, March 24th  
Readings: Cooper (2004); Thompson (1985); Thompson (1992); McClellanc; VA Survey

Week 12, March 31st  

Week 13, April 7th  
Readings: Jos (1989); Whistleblower (2004); Dealing with Difficult people; Langer (2014); Crimaldi  
Case: Curious Case of Meat Inspectors

Week 14, April 24th  
Readings: Burke & Clearly (1989); Denhardt & Catron (1989); Ethics Discussion.  
Case: Vietnam Cover-Up

Week 15, April 21st  
Ethics Discussion  
Ethics assignment due

Week 16, April 28th  
Last class: Wrap up